
Board Meeting Minutes ♦ Thursday, April 12, 2018 10:30
Mission Focused and Service First: Creating Innovative Solutions

Present: Officers: Betty Meyer (President), David Chapman (Web Administrator), John Dunning (Secretary), Kaitlyn Bennett (President-Elect); Immediate Past President: Charlie Mills.
Council: Ron Carlee, , Kelly Doolan, Celeste Greene, Jerry Hoddinott, Gary Roberts.
Unable to attend: Officers: Michelle San Anton (Treasurer), Council: Stephen Chenault, Mechelle Smith

Approval of Minutes from February 6, 2018 and Financial reports.

Michelle San Anton submitted the attached Treasurer's Report for the 2017-2018 Program Year and emailed the following comments: We brought in \$900.22 from the March Symposium and \$60 in travel mug sales. The Holiday Inn expense was \$1044.23. The checking account balance is \$858.77 and the savings account balance is \$677.31. There was a brief discussion about our finances, highlighting that our only income is chapter member dues from national, which is less than we spend on our annual awards luncheon. This included the \$500 scholarship, the cost of the awards and the lunch for the winners. It may be time to cash in our savings bonds.

Action Item: Michelle will be asked whether our 2018 dues have been received from national and to make a recommendation regarding the bonds.

Committee Reports:

Membership: John Dunning reported that the current chapter membership is 83. Membership by City: Chesapeake 11, Gloucester 2, Hampton 5. Newport News 4, Norfolk 25, Suffolk 2, Virginia Beach 19, Williamsburg 3, Yorktown 3 (out of area 9). John asked Catherine Townes if she would be interested in becoming membership chair. Her preference was to be nominated as student representative. John stated that he would be willing to be membership chair next program year.

Marketing: Kaitlyn and Caitlin Stein have posted some items to Facebook. We need to give them material to post. They will post the information on the Awards luncheon.

Nominating Committee: John reported that the call for nominations resulted in the following to date: Student Representative: Catherine Townes (UNC) and Ronnie Parker (Regent – pending joining ASPA). For Council: Charles Mills and Celeste Green agreed to be nominated. There will be four vacant positions. President elect – no nominees to date. For appointment of officers, Michelle San Anton volunteered to continue as treasurer, David Chapman agreed to continue as web administrator and Kelly Doolan agreed to continue as membership chair.

Action Items: We still need at least two more council nominations and a president-elect nomination. John will send out a second call. Several council members stated that they will encourage their colleagues to volunteer for council nomination. Current council members should consider volunteering to be nominated for president-elect.

Awards Committee: John reported that there is one Hirst nominee: David Jurgens, Chesapeake. Kaitlin stated that an additional nomination is forthcoming. The question was asked whether the supervisor must recommend. Betty stated that the supervisor does not have to initiate the nomination, but must concur or recommend.

Scholarship Committee: To date there is one nominee, Pragati Rawat – ODU (pending indorsement).

Action Items: There are no nominees for the House or Pindur Awards. Council members were urged to facilitate the nominations process. Faculty members on the council should encourage additional nominations for the scholarship.

Discussion of Events:

May 10th Public Service Awards Luncheon: Charles Mills stated that the hotel was confirmed, the meal hasn't been selected. For the program, it was generally agreed that the Scholarship Chair would list the criteria and then introduce the faculty member, who would introduce the scholarship winner. For the Hirst, House and Pindur, the Awards Chair would list the criteria, and then induce the nominator, who in turn would introduce the winner. John stated that all the information pertaining to the scholarship and awards to included recommended remarks are posted at: www.johndunning.org/aspahr.

President's Closing: Based on previous discussions, our theme for next program year (2018-2019) will be Resilience. We will have a conference call the week of April 23rd to finalize our plans for the awards luncheon.

Minutes recorded by John Dunning, Secretary.